

RENO EVENING GAZETTE

PROOF OF PUBLICATION

STATE OF NEVADA }
COUNTY OF WASHOE } ss.

DOROTHY YOCOM

being first duly sworn, deposes and says: That she is the legal clerk of THE RENO EVENING GAZETTE, a daily newspaper published at Reno, in Washoe County, in the State of Nevada.

That the notice.....BILL 330.....

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of which a copy is hereto attached, was first published in said newspaper in its issue dated the 27 day of June, 1973 and July 4, the full period of 2 days, the last publication thereof being in the issue dated the 4 day of July, 1973.

Signed *Dorothy Yocom*

Subscribed and sworn to before me this 5 day of July, 1973

Hugh E. Robinson
Notary Public.

NOTICE OF COUNTY ORDINANCE
Notice is hereby given that Bill No. 330, Ordinance No. 205, entitled, "An Ordinance providing for accident reports after the occurrence of any accident to a vehicle owned by Washoe County and driven by a Washoe County employee; allowing appointment of accident evaluation boards by the County Manager; providing for duties of County employees, accident evaluation boards, the County Manager, the Sheriff and department heads relating to each accident; providing for the preparation of statistical information and accident-prevention measures; allowing disciplinary action against employees involved in accidents while driving County vehicles; and providing other matters properly relating thereto," was adopted on June 15, 1973, by Commissioners Pagnl, Nelson, Grow, Scott and Rusk, all voting aye.
Typewritten copies of the Ordinance are available for inspection by all interested persons at the office of the County Clerk.
H. K. BROWN, County Clerk
334900-Bill 330 Jun 27-Jul 4

HUGH E. ROBINSON
Notary Public — State of Nevada
Washoe County
My Commission Expires Dec. 1, 1976

SUMMARY: Provides for accident reports on county vehicles; provides for appointment of accident evaluation boards, compilation of statistical information and evolvement of accident-prevention measures.

BILL NO. 330

ORDINANCE NO. 205

AN ORDINANCE PROVIDING FOR ACCIDENT REPORTS AFTER THE OCCURRENCE OF ANY ACCIDENT TO A VEHICLE OWNED BY WASHOE COUNTY AND DRIVEN BY A WASHOE COUNTY EMPLOYEE; ALLOWING APPOINTMENT OF ACCIDENT EVALUATION BOARDS BY THE COUNTY MANAGER; PROVIDING FOR DUTIES OF COUNTY EMPLOYEES, ACCIDENT EVALUATION BOARDS, THE COUNTY MANAGER, THE SHERIFF AND DEPARTMENT HEADS RELATING TO EACH ACCIDENT; PROVIDING FOR THE PREPARATION OF STATISTICAL INFORMATION AND ACCIDENT-PREVENTION MEASURES; ALLOWING DISCIPLINARY ACTION AGAINST EMPLOYEES INVOLVED IN ACCIDENTS WHILE DRIVING COUNTY VEHICLES; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY DO ORDAIN:

Section 1. Requirement of reports of accidents to county vehicles.

1. Any Washoe County employee driving a vehicle which is the property of Washoe County and which is in any manner involved in an accident, resulting in bodily injury to or death of any person or damage to any vehicle or item of property, shall:

(a) As required by ordinance or state law, report such accident to the proper authority.

A (b) Within 24 hours after such accident, give written notice to the Washoe County Sheriff, who shall conduct an investigation and provide a copy of the resulting report to the County Manager for transmittal to an accident evaluation board, if one is appointed to review the accident.

(c) Within 24 hours after such accident, forward a written report of such accident to the head of the department by which he is employed. The department head shall, in turn, forward such report to the County Manager, who may require the driver of such vehicle involved in an accident to file supplemental written reports whenever the original report is insufficient in the opinion of the County Manager.

2. All written reports required in this ordinance to be prepared and submitted to county officers by drivers of county vehicles involved in accidents shall be for the confidential use of the department, the County Manager and the accident evaluation committee, if one is appointed, for use for accident-prevention purposes or for purposes of disciplinary action against the employee if circumstances warrant such action.

3. Reports to county officers shall be submitted upon such forms as are prescribed by the County Manager, and the contents of the forms may include estimates of vehicle, property and liability losses, as well as sufficiently detailed information to disclose with reference to a vehicle accident the cause, conditions then existing and the persons and vehicles involved.

Sec. 2. Accident evaluation board: Appointment; duties.

1. If upon receipt of an accident report the County Manager decides that the circumstances surrounding the accident warrant detailed evaluation for accident-prevention purposes or because of a possible need for disciplinary action, he may appoint an accident evaluation board. The board shall consist of three members:

(a) Except as provided in paragraph (b), one representative from the department by which the employee involved in the accident is employed; one representative of the office of the District Attorney; and one representative from the Sheriff's Department.

(b) If the accident involves an employee of the Sheriff's Department or of the District Attorney's office, one representative from the Sheriff's Department or

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the office of the District Attorney, as the case may be, where the employee involved in the accident is employed; one representative of the office of the District Attorney (if the employee is not employed in that office) or one representative of the Sheriff's Department (if the employee is not employed in that department); and one employee from a county department other than the one in which the employee is employed, appointed by the County Manager.

2. The County Manager shall submit the accident report prepared by the employee and the report of the Sheriff's Department to the board, which shall meet and evaluate its contents. The board may require additional written information from the employee and may interview the employee if it deems necessary.

3. After investigation and evaluation, the board shall submit to the County Manager a report of vehicle, property and liability loss, as well as recommendations as to whether or not disciplinary action should be taken against the employee, including its form and severity, and what future accident-prevention measures might be indicated.

4. A new board shall be appointed to evaluate each accident which warrants appointment of such a board.

Sec. 3. Disposition of committee report.

1. Upon receipt of the report of the accident evaluation board, the County Manager shall transmit to the department head the report and recommendations for disciplinary action, if any. The report, recommendations, and a record of any action taken by the department head shall be placed in the employee's personnel file for purposes of performance evaluation, as well as being transmitted for information purposes to the Board of County Commissioners.

2. The County Manager may impose such disciplinary actions as recommended upon appointive county officers and their employees, and he shall transmit the recommendations of the accident evaluation board to elective officers for their disposition concerning their own employees.

Sec. 4. Preparation of statistical information; development of accident-prevention measures. The County Manager may have tabulated and analyzed all accident reports received in compliance with this ordinance, to the end that adequate records of insurance losses and other statistical information of use in evolution of accident-prevention measures may be developed and maintained.

Sec. 5. Effective date. This ordinance shall be effective immediately upon its passage and approval.

Proposed on the 5th day of JUNE, 1973.
Proposed by Commissioner RUSK
Passed on the 15th day of JUNE, 1973.

Vote:

Ayes:
Nays:
Absent:

Commissioners: PAGNI, NELSON, GROW, SCOTT AND RUSK,
Commissioners: NONE,
Commissioners: NONE.



[Signature]
Chairman of the Board

ATTEST: W. K. BROWN, CLERK.
[Signature]
County Clerk

This ordinance shall be in force and effect from and after the 4th day of July, 1973.